

SAWMILL FOREST CLUBHOUSE RENTAL AGREEMENT

IMPORTANT: Association fees must be up to date

1. A non-refundable rental fee of **\$100.00** will be charged for reserving only the Clubhouse. **The use of the pool and playground are not included.** In addition, there is a \$300.00 refundable cleaning deposit that will be returned to you provided the Clubhouse passes a cleaning inspection and no rules have been violated. You are responsible financially for any damage to the Clubhouse and its facilities by you or your guests while in your use. To reserve the Clubhouse, please contact Donna Kozlowski at 732-740-6213.
2. All reserved functions must end by 10:00 PM, with cleaning ending by midnight.
3. The reserving member must be present at the function at all times.
4. No more than 35 people at one time are allowed in the Clubhouse.
5. Wet swimsuits are **not** allowed in the Clubhouse.
6. A parent or an adult member over 18 years old must supervise children that are under the age of 18 years.
7. **No pets** are permitted in the Clubhouse or Playground area.
8. **The Clubhouse is a Smoke Free facility.**
9. **No Alcohol** permitted on Clubhouse property.
10. **Do not** use scotch tape on any adhering tape for any party decorations on walls. You may use them on trim wood areas (glossy paint).
11. Tacks/ push pins may be used on the walls, but not on trim wood. They must be **removed** upon cleaning at the end of your function.
12. All clubhouse tables (7) and chairs (35) must be returned and neatly stacked in the storage area.
13. Have the Sawmill Forest representative come and lock the storage area.
14. Areas to be checked and cleaned: Bathrooms, kitchen floor, counter tops, stove, microwave, refrigerator, sink area. Vacuum clubhouse area floors. Clean windows if smudged.
15. Please empty the Vacuum before putting it away.
16. Please be sure to turn **OFF** all appliances and lights. Lock the Clubhouse.
17. No parking on the grass or at the stairway entrance to the Clubhouse.
18. Guest are expected to respect the privacy and well-being of the residents. The Conduct and Noise Ordinances of Beaufort County apply to Sawmill Forest.
19. Bring your own trash bags and take all garbage home with you. If you leave trash in clubhouse/outside pool trash can then there will be a \$50 fee.

Signatures:

Owner

Board Representative

Thank you for your cooperation in helping to keep our Clubhouse looking neat and clean.